

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-75

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF OCTOBER 11, 2018 THROUGH DECEMBER 10, 2018.**

WHEREAS, the attached listing of Accounts Payable for the period of October 11, 2018 through December 10, 2018 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of October 11, 2018 through December 10, 2018 in the amount of One Million, Seventy-Six Thousand, Eight Hundred Forty-Three Dollars and Eighty-Five Cents (\$1,076,843.85).

Resolution adopted as read on motion by Commissioner Hernandez
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English-Rolliesson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-76

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF OCTOBER 11, 2018 THROUGH DECEMBER 10, 2018 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of October 11, 2018 through December 10, 2018 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of October 11, 2018 through December 10, 2018 in the amount of Seven Hundred Forty-Six Thousand, Eight Hundred Forty-Six Dollars and Ninety-Seven Cents (\$746,846.97).

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English Rollieson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-77

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH EMERGENCY PEST CONTROL INC. FOR MONTHLY EXTERMINATING SERVICES.

WHEREAS, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. Four bids were received and publicly opened on April 3, 2018. Multiple efforts were made with several bidders and none were willing to enter into a contract; and

WHEREAS, the Authority attempted to contract these services to multiple bidders. The inability to contract bidders approved via Resolution 2018-41 and Resolution 2018-57 required a re-bid on September 18, 2018. Four bids were received on this day; and

WHEREAS, the bid submitted by **Emergency Pest Control Inc.** was deemed the lowest responsive and responsible and complies with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq; and

WHEREAS, it is recommended that the contract for Monthly Pest Control Services to be awarded to **Emergency Pest Control Inc.** for a period of Two (2) years beginning December 1, 2018 and terminating December 1, 2020 with the option, at the sole discretion of the Authority, to extend the contract for One (1) additional year upon termination of the original contract term. All multi-year contracts shall be subject to fund availability on a yearly basis at the following amounts: **Year 1: \$17,934.96, Year 2: \$17,934.96. Year 3 (optional): \$17,934.96;** and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5(b)-2. Amounts in excess of \$17,934.96 per year for Monthly Exterminating Services shall require adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after award of the bid has been made, due to funding or other reasons and when the Authority acquires additional facilities to its portfolio, same shall be added to the contract by Change Order Resolution at the fee of \$1.37 per apartment; and

WHEREAS, the prices bid for the various facilities shall not be adjusted due to deflection of any work or due to the variations of any quantity of work; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with **Emergency Pest Control Inc.** for the provision of **Monthly Exterminating Services** for all the Authority's facilities, at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English-Rolleson				↓
Junior Hernandez	↓			
Daniel Ortega, Chairman	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-78

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH ANCHOR PEST CONTROL FOR BED BUG EXTERMINATING SERVICES AS NEEDED.

WHEREAS, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. Four bids were received and publicly opened on April 3, 2018. Multiple efforts were made with several bidders and none were willing to enter into a contract; and

WHEREAS, the Authority attempted to contract these services to multiple bidders. The inability to contract bidders approved via Resolution 2018-41 and Resolution 2018-57 required a re-bid on September 18, 2018. Four bids were received on this day; and

WHEREAS, the bid submitted by **Anchor Pest Control** was deemed the lowest responsive and responsible and complies with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq; and

WHEREAS, it is recommended that the contract for Bed Bug Exterminating Services As Needed to be awarded to **Anchor Pest Control** for a period of Two (2) years beginning December 1, 2018 and terminating December 1, 2020 with the option, at the sole discretion of the Authority, to extend the contract for One (1) additional year upon termination of the original contract term. This contract shall be subject to fund availability on a yearly basis. The cost for these services for Years 1 and 2 is as follows: \$425 for Intensive Treatment and initial inspection, \$125 for each preventive treatment, \$125 for each re-treatment and \$175 per hour to conduct NESDCA Certified K-9 inspections of larger common areas.

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5(b)-2; and

WHEREAS, the prices bid for the various facilities shall not be adjusted due to deflection of any work or due to the variations of any quantity of work; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with **Emergency Pest Control Inc. for the provision of Monthly Exterminating Services** for all the Authority's facilities, at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English-Rollieson				↓
Junior Hernandez	↓			
Daniel Ortega, Chairman	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
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Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-79

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR THE PURPOSE OF USING THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350.000.00) IN HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM FUNDS FOR TENANT BASED RENTAL ASSISTANCE (TBRA).

WHEREAS, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$350,000.00 in Fiscal Year 2018 Home Investment Partnerships (HOME) Program Funds for Tenant Based Rental Assistance (TBRA);and

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement; and

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director, the Director of Finance or Accounting Manager to sign all County vouchers submitted in connection with the aforesaid project; and

WHEREAS, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2A:53A-7 et. seq.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Bergen County authorize the execution of a grant agreement with the County of Bergen for the purpose of funding a Tenant Based Rental Assistance Program.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English Rollieson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-80

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE ANNUAL PLAN FOR SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR APPROVAL.

WHEREAS, pursuant to requirements as set out in the Quality Housing and Work Responsibility Act of 1998, HUD requires that the Housing Authority submit an Annual and Five-Year Agency Plan for its programs; and

WHEREAS, a public hearing was advertised on October 22, 2018, and held on December 6, 2018, at which time no members of the public appeared; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, said plan will be updated/modified each year for submission to HUD for approval after review and approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the Annual Agency Plan beginning with the year 2019, for submission to HUD for approval.

Resolution adopted as read on motion by Commissioner Hernandez,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English Rollieson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2018-81

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AMENDING AND UPDATING THE HOUSING CHOICE VOUCHER (SECTION 8) ADMINISTRATIVE PLAN.

WHEREAS, the Housing Authority of Bergen County (HABC) administers a Section 8 Housing Choice Voucher (Section 8) program that requires the Housing Authority to adopt a written administrative plan that establishes local policies for administering the program; and

WHEREAS, the administrative plan, and any revisions to it must be formally adopted by the Housing Authority's Board of Commissioners; and

WHEREAS, a public hearing was advertised on October 22, 2018, and members of the public continue to have the opportunity to submit comment until December 6, 2018; and

WHEREAS, the Housing Authority has updated the Section 8 Administrative Plan, this revision specifically addresses the following of the Authority's policies and procedures specifically pertaining to the Housing Choice Voucher program unless otherwise identified:

1. Changes in preferences (pg. 75-77)
 - A. Inclusion of Bergen County jurisdictions with their own PHA to have equal preference as all Bergen County communities
 - B. Clarification of the order of applicants to receive a HCV
 - C. Addition of Mainstream targeted fund
 - D. Addition of sorting list by lottery rank
2. Initial extended voucher term for ex-offenders returning to the community from prison or jail to adequately allow time to overcome their additional barriers to housings (pg.90)
3. Addition of Smoke Free Policy for our HABC owned units (pg. 374-376)
4. Electronic record keeping (pg. 329-330)
5. PBV over-income households (pg. 381).

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, said update will be submitted to HUD for filing after review and approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the revised Section 8 Housing Choice Voucher Administrative Plan beginning implementation on January 1, 2019 and a copy provided to HUD.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Peterson. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English Rolliesson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
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**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-82

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT AND MUTUAL GENERAL RELEASE.

WHEREAS, the Defendants, Housing Authority of Bergen County and its employees, Lynn Bartlett, Robert Moore and Antonina Locascio, have been named in lawsuit filed by former employee Lee Kenworthy captioned "Lee Kenworthy v. Housing Authority of Bergen County, et als."; and

WHEREAS, Defendants were represented by Chris Turano, of the law firm of DeCotiis, FitzPatrick, Cole and Giblin, LLP, through coverage under Public Housing Authority Joint Insurance Fund; and

WHEREAS, Counsel for the parties have reached a settlement in the form attached here to; and

WHEREAS, As recommend by counsel in the matter, it is in the best interest of the Authority to resolve this dispute in accordance with the terms of the settlement agreement.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Defendants a Settlement Agreement and to mutually release each other from all claims, actions, demands, damages, obligations, liabilities, controversies and executions of any kind or nature, as more fully described in the Mutual General Release, for the amount therein noted.

Resolutions adopted as read on motion by Commissioner Weinstein
seconded by Commissioner Hernandez.

Upon roll call all Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English Rollieson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-83

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH FREEDOM BANK, 99 WEST ESSEX ST., 2ND. FLR. MAYWOOD, NEW JERSEY AND WITH INVESTORS BANK, 101 JFK PARKWAY, SHORT HILLS, NEW JERSEY FOR BANKING SERVICES FOR MONEY MANAGEMENT SYSTEM.

WHEREAS, on October 16, 2018, the Procurement Coordinator accepted proposals for Banking Services for Money Management System for the Authority; and

WHEREAS, seven (7) proposals were received as follows:

Bogota Savings Bank	SB One	Freedom Bank
Santander Bank	TD Bank	Capital One Bank
Investors Bank		

WHEREAS, the evaluation committee carefully and thoroughly reviewed all proposals based on the evaluation and scoring criteria and found all proposals responsive; and

WHEREAS, the committee identified Freedom Bank and Investors Bank as the most responsive Respondents whose proposals meet all of the requirements of the RFP specifications, comply with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and are the most advantageous to the Authority; and

WHEREAS, Freedom Bank has agreed to offer these services at no fee assessment to the Authority at a 3-year interest rate of 2.75% on all accounts awarded, and Investors Bank has agreed to offer services at no fee assessment to the Authority at a 3-year interest rate of 2.85% on all accounts awarded; and

WHEREAS, the Contracting Officer confirms that both institutions are qualified and possess the experience and capacity to satisfactorily complete these services; and

WHEREAS, it is recommended that the Authority's accounts be split and awarded accordingly to both, Freedom Bank and Investors Bank, account award to each, to be determined by the Authority's Finance Director; and

WHEREAS, it is further recommended that the Contracts with Freedom Bank and Investors Bank shall be for a period of three (3) years, services to begin on or about January 15, 2019.

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the Proposal has been made, due to funding or other reasons; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby authorize contracts with Freedom Bank and Investors Bank for the provision of Banking Services for Money Management System as agreed under the terms of the Authority's requirements, and

Resolution adopted as read on motion by Commissioner Weinstein, seconded by Commissioner Hernandez. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English-Rolliesson				↓
Junior Hernandez	↓			
Daniel Ortega, Chairman	↓			
Danielle Peterson	↓			
Bob Taschler				↓
Steven Weinstein	↓			

December 20, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR